

North Hennepin Community College

Policy/Procedure Information

Number: 4.9.3

Name: Administrator Evaluation Procedure

Effective Date:

Next Review Date: AY 2027-2028

Regulatory Authority:

[Minnesota State Personnel Plan for Administrators](#)

[MnSCU Board Policy 4.9 – Employee Evaluation](#)

[MN Statute 43A.20 – Performance Appraisal and Pay](#)

Part 1. Procedure Background.

In accordance with NHCC Campus Regulation 4.9 Employee Evaluation Policy, the following procedures will be utilized to implement the Administrator evaluation process.

Part 2. Definitions.

Subpart A. Administrators.

Administrators are those unclassified employees in positions who meet the “managerial” definition outlined in MN Statute 43A.02, Subd.28. Administrators are employees who

Subpart D. Interim.
An administrator

Part 5. Campus Review.

Review Action	Date(s)
Diversity, Equity, and Inclusion Committee Review:	4/17/2023 – 5/12/2023
Campus Community Review Period:	3/2/2023 – 3/24/2023
AFSCME Review:	4/17/2023 – 5/12/2023
MAPE Review:	4/17/2023 – 5/12/2023
MMA Review:	4/17/2023 – 5/12/2023
Shared Governance Council Review:	4/21/2023
Student Senate Review:	4/20/2023
President Rolando Garcia Approval:	7/11/2023
Campus Community Dissemination:	7/20/2023

History

New NHCC Procedure, failed Campus Review Spring 2015; Re-opened and revised Fall 2017 for Campus Review. Approved 21-Dec-2017 by Barbara McDonald.

Reviewed Spring 2023, minor edits