

North Hennepin Community College

Policy/Procedure Information

Number: 5.34.1

Name: Visitors and Minors on Campus Procedure

Effective Date: May 13, 2022

Next Review Date: AY 2026–2027

Regulatory Authority:

None

Part 1. Visitors on Campus.

Visitors are permitted and welcomed on NHCC property. Students have priority use of facilities and technology.

Employers wishing to recruit on campus must coordinate their visit with Career Services.

Media representatives are encouraged to inquire with the Public Information Officer prior to interviewing, photographing or videotaping employees or students. Media representatives must obtain prior approval before entering a class.

Visitors, contractors, and partners must comply with all other NHCC policies. Visitors may be required to provide personal identification to NHCC officials or Public Safety. Visitors who do not comply with requests for identification, or who interfere with the normal operations, functions, or learning environment of NHCC, will be asked to leave. 10.2 (n) -Wng ng.n 000.2 (

If minors, who are not participating in an official NHCC program per Policy 5.34, are left unattended and are disruptive or in distress, NHCC may notify law enforcement personnel and/or the Department of Social Services.

Employees may not bring their children, who are minors, to work during the employee's work hours without prior permission from both their supervisor and Human Resources. The employee will obtain permission from their supervisor who, in turn, will contact Human Resources for approval. Human Resources will develop guidelines for supervisors to follow to ensure consistency across supervisors. These guidelines will be shared publically.

Part 3. Visitor Participation in Campus Activities.