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Accounting Skills Curriculum

Total Credits Required	16
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2024-2025

This certificate is for students to learn basic accounting, computer, and business communication skills to enter the workforce in an entry level accounting position. Courses can be applied to the Accounting Transfer Pathway AS degree or the Accounting Technology AAS degree. The courses in this program are delivered in the classroom and/or online.

Intellectual and Practical Skills:

How to analyze financial information and make business decisions using critical thinking and problem solving skills

How to communicate effectively, in oral and written forms

Personal and Social Responsibility and Engagement: How to evaluate professional responsibilities, including ethical issues Integrative and Applied Learning: Use of technology, including Microsoft Excel and QuickBooks

Program roadmaps provide students with a g to o e

Information on careers, including career descriptions, salary data, and employment outlook is available on the _____ and _____
